

Learning Objectives

Unit	Communication Goals	Vocabulary	Grammar
1 Make Small Talk page 2	<ul style="list-style-type: none"> Make small talk Describe a busy schedule Develop your cultural awareness Discuss how culture changes over time 	<ul style="list-style-type: none"> Ways to ask about proper address Intensifiers Manners and etiquette 	<ul style="list-style-type: none"> Tag questions: usage, form, and common errors The past perfect: meaning, form, and usage <p>GRAMMAR BOOSTER</p> <ul style="list-style-type: none"> Tag questions: short answers Verb usage: present and past (review)
2 Health Matters page 14	<ul style="list-style-type: none"> Call in sick Make a medical or dental appointment Discuss types of treatments Talk about medications 	<ul style="list-style-type: none"> Dental emergencies Symptoms Medical procedures Types of medical treatments Medications 	<ul style="list-style-type: none"> Modal <u>must</u>: drawing conclusions <u>Will be able to</u> Modals <u>may</u> and <u>might</u> <p>GRAMMAR BOOSTER</p> <ul style="list-style-type: none"> Other ways to draw conclusions: <u>probably</u>; <u>most likely</u>; common errors Expressing possibility with <u>maybe</u>; common errors
3 Getting Things Done page 26	<ul style="list-style-type: none"> Get someone else to do something Request express service Evaluate the quality of service Plan a meeting or social event 	<ul style="list-style-type: none"> Ways to help out another person Ways to indicate acceptance Services Planning an event 	<ul style="list-style-type: none"> Causatives <u>get</u>, <u>have</u>, and <u>make</u> The passive causative <p>GRAMMAR BOOSTER</p> <ul style="list-style-type: none"> <u>Let</u> to indicate permission Causative <u>have</u>: common errors The passive causative: the <u>by</u> phrase
4 Reading for Pleasure page 38	<ul style="list-style-type: none"> Recommend a book Offer to lend something Describe your reading habits Discuss the quality of reading materials 	<ul style="list-style-type: none"> Types of books Ways to describe a book Ways to enjoy reading 	<ul style="list-style-type: none"> Noun clauses: usage, form, and common errors Noun clauses: embedded questions <ul style="list-style-type: none"> Form and common errors <p>GRAMMAR BOOSTER</p> <ul style="list-style-type: none"> Verbs and adjectives that can be followed by clauses with <u>that</u> Embedded questions: usage and common errors, punctuation, with infinitives Noun clauses as subjects and objects
5 Natural Disasters page 50	<ul style="list-style-type: none"> Convey a message Report news Describe natural disasters Prepare for an emergency 	<ul style="list-style-type: none"> Severe weather and other natural disasters Adjectives of severity Emergency preparations and supplies 	<ul style="list-style-type: none"> Indirect speech: <ul style="list-style-type: none"> Imperatives <u>Say</u> and <u>tell</u> Tense changes <p>GRAMMAR BOOSTER</p> <ul style="list-style-type: none"> Direct speech: punctuation rules Indirect speech: optional tense changes <ul style="list-style-type: none"> Form and common errors

Conversation Strategies	Listening / Pronunciation	Reading	Writing
<ul style="list-style-type: none"> Talk about the weather to begin a conversation with someone you don't know Use question tags to encourage someone to make small talk Ask about how someone wants to be addressed Answer a <u>Do you mind</u> question with <u>Absolutely not</u> to indicate agreement Say <u>That was nothing</u> to indicate that something even more surprising happened Use <u>Wow!</u> to indicate that you are impressed 	<p>Listening Skills:</p> <ul style="list-style-type: none"> Listen for main ideas Listen to summarize Confirm the correct paraphrases <p>Pronunciation:</p> <ul style="list-style-type: none"> Rising and falling intonation of tag questions 	<p>Texts:</p> <ul style="list-style-type: none"> A business meeting memo and agenda A magazine article about formal dinner etiquette of the past A survey about culture change A photo story <p>Skills/Strategies:</p> <ul style="list-style-type: none"> Predict Confirm facts Summarize 	<p>Task:</p> <ul style="list-style-type: none"> Write a formal and an informal e-mail message <p>WRITING BOOSTER</p> <ul style="list-style-type: none"> Formal e-mail etiquette
<ul style="list-style-type: none"> Introduce disappointing information with <u>I'm afraid ...</u> Express disappointment with <u>I'm sorry to hear that</u> Show concern with <u>Is something wrong?</u> and <u>That must be awful</u> Begin a request for assistance with <u>I wonder if ...</u> Use <u>Let's see ...</u> to indicate you are checking for something Confirm an appointment with <u>I'll / We'll see you then</u> Express emphatic thanks with <u>I really appreciate it</u> 	<p>Listening Skills:</p> <ul style="list-style-type: none"> Auditory discrimination Listen for details <p>Pronunciation:</p> <ul style="list-style-type: none"> Intonation of lists 	<p>Texts:</p> <ul style="list-style-type: none"> A travel tips website about dental emergencies A brochure about choices in medical treatments A patient information form A medicine label A photo story <p>Skills/Strategies:</p> <ul style="list-style-type: none"> Understand from context Relate to personal experience Draw conclusions 	<p>Task:</p> <ul style="list-style-type: none"> Write an essay comparing two types of medical treatments <p>WRITING BOOSTER</p> <ul style="list-style-type: none"> Comparisons and contrasts
<ul style="list-style-type: none"> Use <u>I would, but ...</u> and an excuse to politely turn down a request Indicate acceptance of someone's excuse with <u>That's OK. I understand</u> Suggest an alternative with <u>Maybe you could ...</u> Soften a request by beginning it with <u>Do you think you could ...</u> Soften an almost certain <u>no</u> with <u>That might be difficult</u> Use <u>Well, ...</u> to indicate willingness to reconsider 	<p>Listening Skills:</p> <ul style="list-style-type: none"> Listen for specific information Listen for main ideas Listen for order of details Listen to summarize <p>Pronunciation:</p> <ul style="list-style-type: none"> Emphatic stress to express enthusiasm 	<p>Texts:</p> <ul style="list-style-type: none"> A survey about procrastination A travel article about tailoring services A photo story <p>Skills/Strategies:</p> <ul style="list-style-type: none"> Identify supporting details Activate language from a text 	<p>Task:</p> <ul style="list-style-type: none"> Write an essay expressing a point of view about procrastination <p>WRITING BOOSTER</p> <ul style="list-style-type: none"> Supporting an opinion with personal examples
<ul style="list-style-type: none"> Use <u>Actually</u> to show appreciation for someone's interest in a topic Soften a question with <u>Could you tell me ...?</u> Indicate disappointment with <u>Too bad</u> Use <u>I'm dying to ...</u> to indicate extreme interest Say <u>That would be great</u> to express gratitude for someone's willingness to do something 	<p>Listening Skills:</p> <ul style="list-style-type: none"> Listen to take notes Listen to infer a speaker's point of view and support your opinion <p>Pronunciation:</p> <ul style="list-style-type: none"> Sentence stress in short answers with <u>so</u> 	<p>Texts:</p> <ul style="list-style-type: none"> An online bookstore website Capsule descriptions of four best-sellers A magazine article about comics A photo story <p>Skills/Strategies:</p> <ul style="list-style-type: none"> Recognize points of view Critical thinking 	<p>Task:</p> <ul style="list-style-type: none"> Write a summary and review of something you've read <p>WRITING BOOSTER</p> <ul style="list-style-type: none"> Summarizing
<ul style="list-style-type: none"> Use <u>I would, but ...</u> to politely turn down an offer Say <u>Will do</u> to agree to a request for action Use <u>Well</u> to begin providing requested information Say <u>What a shame</u> to show empathy for a misfortune Introduce reassuring contrasting information with <u>But, ...</u> Say <u>Thank goodness for that</u> to indicate relief 	<p>Listening Skills:</p> <ul style="list-style-type: none"> Listen for main ideas Listen for details Listen to paraphrase Listen to infer meaning <p>Pronunciation:</p> <ul style="list-style-type: none"> Direct and indirect speech: rhythm 	<p>Texts:</p> <ul style="list-style-type: none"> News headlines A textbook article about earthquakes Statistical charts A photo story <p>Skills/Strategies:</p> <ul style="list-style-type: none"> Paraphrase Confirm facts Identify cause and effect Interpret data from a chart 	<p>Task:</p> <ul style="list-style-type: none"> Write a procedure for how to prepare for an emergency <p>WRITING BOOSTER</p> <ul style="list-style-type: none"> Organizing detail statements by order of importance

Unit	Communication Goals	Vocabulary	Grammar	Conversation Strategies	Listening / Pronunciation	Reading	Writing
6 Life Plans page 62	<ul style="list-style-type: none"> Explain a change in life and work plans Express regrets about past actions Discuss skills, abilities, and qualifications Discuss factors that promote success 	<ul style="list-style-type: none"> Reasons for changing plans Skills and abilities 	<ul style="list-style-type: none"> Future in the past: <u>was / were going to</u> and <u>would</u> <ul style="list-style-type: none"> Usage, form, and common errors Perfect modals <p>GRAMMAR BOOSTER</p> <ul style="list-style-type: none"> Expressing the future (review) The future with <u>will</u> and <u>be going to</u> (review) Common errors Regrets about the past: <ul style="list-style-type: none"> <u>Wish</u> + the past perfect <u>Should have</u> and <u>ought to have</u> 	<ul style="list-style-type: none"> Say <u>No kidding!</u> to indicate delight or surprise Say <u>How come?</u> to ask for a reason Express a regret with <u>I should have ...</u> Use <u>You never know...</u> to reassure someone Accept another's reassurance with <u>True</u> 	<p>Listening Skills:</p> <ul style="list-style-type: none"> Listen to infer a speaker's motives Listen for details Listen to classify information <p>Pronunciation:</p> <ul style="list-style-type: none"> Reduction of <u>have</u> in perfect modals 	<p>Texts:</p> <ul style="list-style-type: none"> Career and skills inventories A magazine article with tips for effective work habits A photo story <p>Skills/Strategies:</p> <ul style="list-style-type: none"> Understand from context Confirm content 	<p>Task:</p> <ul style="list-style-type: none"> Write a short autobiography <p>WRITING BOOSTER</p> <ul style="list-style-type: none"> Dividing an essay into topics
7 Holidays and Traditions page 74	<ul style="list-style-type: none"> Wish someone a good holiday Ask about local customs Exchange information about holidays Explain wedding traditions 	<ul style="list-style-type: none"> Types of holidays Ways to commemorate a holiday Ways to give good wishes on holidays Getting married: events and people 	<ul style="list-style-type: none"> Adjective clauses with subject relative pronouns <u>who</u> and <u>that</u> <ul style="list-style-type: none"> Usage, form, and common errors Adjective clauses with object relative pronouns <u>who</u>, <u>whom</u>, and <u>that</u> <ul style="list-style-type: none"> Form and common errors <p>GRAMMAR BOOSTER</p> <ul style="list-style-type: none"> Adjective clauses: common errors Reflexive pronouns Reciprocal pronouns Adjective clauses: <u>who</u> and <u>whom</u> in formal English 	<ul style="list-style-type: none"> Show friendliness by wishing someone a good holiday Reciprocate good wishes with <u>Thanks! Same to you!</u> Preface a potentially sensitive question with <u>Do you mind if I ask you ...</u> Ask about socially appropriate behavior in order to avoid embarrassment Express appreciation with <u>Thanks. That's really helpful</u> 	<p>Listening Skills:</p> <ul style="list-style-type: none"> Listen for the main idea Listen for details Infer information <p>Pronunciation:</p> <ul style="list-style-type: none"> "Thought groups" 	<p>Texts:</p> <ul style="list-style-type: none"> A magazine article about holidays around the world Proverbs about weddings Factoids on holidays A photo story <p>Skills/Strategies:</p> <ul style="list-style-type: none"> Preview Scan for facts Compare and contrast Relate to personal experience 	<p>Task:</p> <ul style="list-style-type: none"> Write a detailed description of two holidays <p>WRITING BOOSTER</p> <ul style="list-style-type: none"> Descriptive details
8 Inventions and Discoveries page 86	<ul style="list-style-type: none"> Describe technology Take responsibility for a mistake Describe how inventions solve problems Discuss the impact of inventions / discoveries 	<ul style="list-style-type: none"> Describing manufactured products Descriptive adjectives 	<ul style="list-style-type: none"> Conditional sentences (review and common errors) The past unreal conditional <ul style="list-style-type: none"> Usage, form, and common errors <p>GRAMMAR BOOSTER</p> <ul style="list-style-type: none"> Real and unreal conditionals (review) Clauses after <u>wish</u> <u>Unless</u> in conditional sentences The unreal conditional: variety of forms 	<ul style="list-style-type: none"> Congratulate someone for a major new purchase Apologize for lateness and provide an explanation Indicate regret for a mistake by beginning an explanation with <u>I'm ashamed to say ...</u> Reduce another's self-blame with <u>That can happen to anyone</u> and <u>No harm done</u> 	<p>Listening Skills:</p> <ul style="list-style-type: none"> Infer the correct adjective Listen for main ideas Listen to associate Listen to infer meaning <p>Pronunciation:</p> <ul style="list-style-type: none"> Contractions with <u>'d</u> in spoken English 	<p>Texts:</p> <ul style="list-style-type: none"> Case studies of poor purchasing decisions A book excerpt about the printing press Factoids on famous inventions A photo story <p>Skills/Strategies:</p> <ul style="list-style-type: none"> Infer information Identify cause and effect 	<p>Task:</p> <ul style="list-style-type: none"> Write an essay about the historical impact of an important invention <p>WRITING BOOSTER</p> <ul style="list-style-type: none"> Summary statements
9 Controversial Issues page 98	<ul style="list-style-type: none"> Bring up a controversial subject Discuss controversial issues politely Propose solutions to global problems Debate the pros and cons of issues 	<ul style="list-style-type: none"> Political terminology A continuum of political and social beliefs Introducing sticky questions Controversial issues Ways to agree or disagree How to debate an issue politely 	<ul style="list-style-type: none"> Non-count nouns that represent abstract ideas Verbs followed by objects and infinitives <p>GRAMMAR BOOSTER</p> <ul style="list-style-type: none"> Count and non-count nouns: review and extension Gerunds and infinitives: <ul style="list-style-type: none"> Review of form and usage Review of usage after certain verbs 	<ul style="list-style-type: none"> Ask for permission when bringing up a sticky subject Politely indicate unwillingness with <u>No offense, but ...</u> Apologize for refusing with <u>I hope you don't mind</u> Use <u>How do you feel about...</u> to invite someone's opinion Use <u>Well, ...</u> to introduce a different point of view Use <u>So ...</u> to begin a question clarifying someone's statement 	<p>Listening Skills:</p> <ul style="list-style-type: none"> Infer a speaker's political and social beliefs Infer a speaker's point of view Listen to summarize Auditory discrimination <p>Pronunciation:</p> <ul style="list-style-type: none"> Stress to emphasize meaning 	<p>Texts:</p> <ul style="list-style-type: none"> A self-test of political literacy A textbook introduction to global problems A photo story <p>Skills/Strategies:</p> <ul style="list-style-type: none"> Activate language from a text Understand from context Critical thinking 	<p>Task:</p> <ul style="list-style-type: none"> Write an essay presenting the two sides of a controversial issue <p>WRITING BOOSTER</p> <ul style="list-style-type: none"> Contrasting ideas
10 Beautiful World page 110	<ul style="list-style-type: none"> Describe a geographical location Warn about a possible risk Describe a natural setting Discuss solutions to global warming 	<ul style="list-style-type: none"> Geographical features Geographical directions Ways to recommend or criticize a place Ways to describe possible risks Dangerous animals and insects Geographic nouns and adjectives Ways to talk about the environment 	<ul style="list-style-type: none"> Prepositions of geographical place <u>Too</u> + adjective and infinitive <ul style="list-style-type: none"> Usage, form, and common errors <p>GRAMMAR BOOSTER</p> <ul style="list-style-type: none"> Prepositions of place: more usage Proper nouns <ul style="list-style-type: none"> Capitalization Use of <u>the</u> Infinitives with <u>enough</u> <ul style="list-style-type: none"> Usage and common errors 	<ul style="list-style-type: none"> Show interest in someone's plans by asking follow-up questions Indicate possible intention with <u>I've been thinking about it</u> Qualify a positive response with <u>Sure, but ...</u> Elaborate further information using <u>Well, ...</u> Express gratitude for a warning 	<p>Listening Skills:</p> <ul style="list-style-type: none"> Infer a speaker's point of view Listen for main ideas Listen for details Listen to summarize <p>Pronunciation:</p> <ul style="list-style-type: none"> Voiced and voiceless <u>th</u> 	<p>Texts:</p> <ul style="list-style-type: none"> Maps A magazine article about ways to curb global warming A photo story <p>Skills/Strategies:</p> <ul style="list-style-type: none"> Interpret maps Understand from context Critical thinking Summarize 	<p>Task:</p> <ul style="list-style-type: none"> Write a geographic description of your country, state, or province <p>WRITING BOOSTER</p> <ul style="list-style-type: none"> Organizing by spatial relations

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